

**CALL FOR PROPOSALS****ARIAH / RIHA Professional Staff Exchange****Open to staff at all ARIAH / RIHA member institutions****AWARD AMOUNT: \$5,000****AWARDS AVAILABLE: 2****DEADLINE: March 13, 2017****APPLICATION SUBMISSION: Submit application in PDF format to [ARIAHRIHAExchange@gmail.com](mailto:ARIAHRIHAExchange@gmail.com)****AWARD NOTIFICATION: April 10, 2017**

The Association of Research Institutes in Art History (ARIAH) and the International Association for Research Institutes in the History of Art (RIHA) have been awarded a grant from the Samuel H. Kress Foundation for a one-year pilot exchange program. The program supports a stay of one month for one professional staff member of a RIHA institute at an ARIAH host institute, and for one staff member of an ARIAH institute at a RIHA institute.

ARIAH and RIHA together comprise an unrivaled concentration of scholarly expertise and resources among their more than fifty member organizations in twenty-three countries. Joint ARIAH and RIHA meetings held recently have highlighted the need for exchange of expertise at the level of institutional infrastructure and operations. The creation of digital tools, collections management, conservation, publishing, and archival procedures, for example, are areas of significant technical complexity and importance for the sustained vitality of research institutes in the twenty-first century. Some member institutes have considerable expertise and experience in these areas, while others have little and would like to learn more.

With the goal of facilitating the sharing of expertise in these areas, ARIAH and RIHA have established an exchange program that will make possible a stay of one month by one professional staff member of a RIHA institute at an ARIAH host institute, and by one staff member of an ARIAH institute at a RIHA institute. The exchange need not be reciprocal: the RIHA institution that hosts an ARIAH staff member can be different from the RIHA institution that sends a staff member to an ARIAH institution, and vice versa, so four (or more) institutes can be part of the program. (When appropriate, visits can be structured around more than one host institution. For example, a RIHA member could structure a visit to Washington, DC, around working with staff at the Center for Advanced Studies in the Visual Arts, the University of Maryland Center for Art and Knowledge at the Phillips Collection, and the Smithsonian American Art Museum).

Eligible employees will include (but will not be limited to) staff members employed by research institutes in technical, organizational, and operational capacities: librarians and information system managers, administrators, registrars, archivists, collection managers, conservators, publication managers, IT and digital support staff, photographers, project managers, etc. The program is not intended to support research and planning for exhibitions or publications.

**Applicants should submit a proposal outlining/including:**

- **Name of applicant**
- **Applicant's email address and phone number**
- **Name of applicant's home institution**
- **Name of host institution(s)**
- **Staff members at host institution(s) with whom applicant expects to work**
- **The collaboration to be undertaken and the benefits to be gained (no more than two pages)**
- **A letter of agreement from applicant's supervisor at his/her home institution approving an absence of up to one month**
- **A letter of agreement from the collaborating staff and director of the hosting institution(s) agreeing to host the applicant for the designated period of time**

ARIAH and RIHA committees will review the applications and select two candidates. The successful candidates will each receive a \$5,000 stipend to cover travel and living costs for the month-long exchange. All necessary visa requirements must be met by the applicant.

Within one month of the conclusion of the exchange visit, the stipend holders must submit a written report of ca. 1,000 words on the experience of the visit and the benefits gained. Copies of these reports will be made available to the annual general meetings of both ARIAH and RIHA and to the Kress Foundation.

ARIAH Member Institutions can be found [here](#).

RIHA Member Institutions can be found [here](#).